

Jamestown School Department
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Dear Families of Melrose Students,

Beginning on Wednesday, September 2, 2009, the following changes will be implemented at Melrose School.

Morning Arrival (8:00-8:15)

- **Buses** will drop off students at the main entrance of the building.
- **Cars** will drop off students at the Arnold Avenue entrance.
- **Walkers** will go directly to the playground area.
- **Preschoolers** will drop off at the Preschool door.

Afternoon Dismissal (2:35)

- **Buses** will pick up students at the main entrance of the building.
- **Cars** will pick up students at the Arnold Avenue entrance.
- **Walkers** will exit from the art room door.
- **Preschoolers** will exit from the Preschool door.

Notes

- Students who walk exit from a different place than those who are picked up by car. Please keep your child's teacher informed of changes in dismissal plans.
- If you need to come into the building during drop off or pick up, please park on Melrose Avenue on the west side of the street (as designated by signage). There will be no parking in either lot at any time during arrival or dismissal.
- During inclement weather, the arrival and dismissal procedures will remain the same. For arrival, all students will report to the Melrose Multipurpose Room.
- If your child arrives after 8:15, use the front entrance, park in either the side or front lot, and sign your child in at the office.

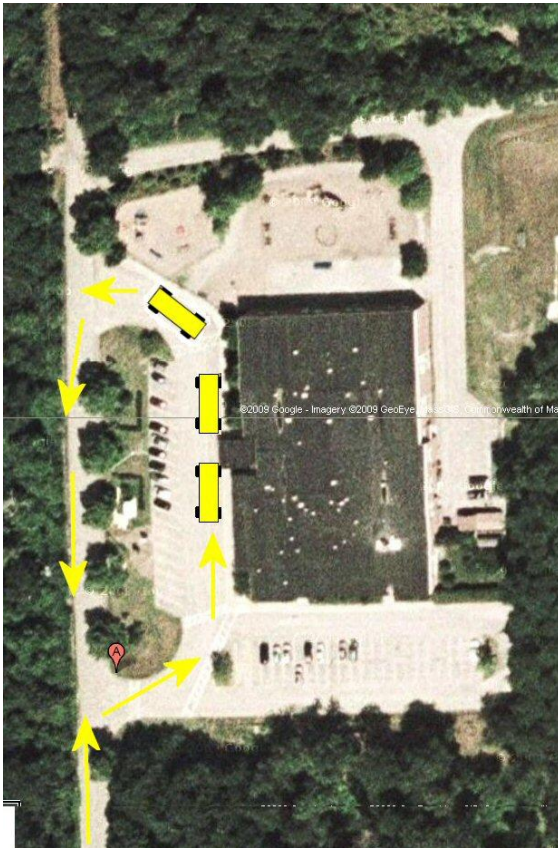
The purpose of the above changes is to decrease the hazards presented by heavy traffic flow in the side and front parking lots during arrival and dismissal. This will provide a safer environment for the children during these busy times. For further clarification on the new traffic flow plans consult the images below.

Thank you for your support in ensuring the safety of all of our students.

Respectfully,

Carole L. Melucci

Bus Traffic Flow Plan



Car Traffic Flow Plan

